

Tricentennial Committee Minutes for September 18th, 2025

Attendees: Beth, Bill, Sam, Bob, Adrienne, Erin, Naomi, Teresa, Heidi

- **Meeting Started: 7:05 pm**
- **July Minutes:** Previous meeting minutes were approved after a brief procedural discussion.
- **Pavilion Presentation Moved:** Rachel Baker couldn't attend, so her talk on the pavilion was moved to October's meeting.
- **Sub-Team / Assignments Review:** The list of initial sub-team assignments, created in July based on members stated interests, was discussed again for feedback and modifications.
- **Facebook:** The committee does not yet have its own Facebook presence yet, other than posting under the CHS site (thanks to Sam). Beth offered to help establish an official Tri-C Facebook page. Instagram was also suggested for broader outreach.
- **Musicians/Events:** (Naomi & Teresa) Contact was made with musicians Jordan Misaki and Ray Craigy. It was clarified that Ray Craigy's involvement was only requested for an hour of brainstorming, addressing his concern that he was expected to organize an event every month.
- **Friends of the Center & Recreation Group:** Naomi, Heidi, Rene, and Erin met with this group to open discussion on how to collaborate in the future – especially in 2027 and activities in the town center. They are planning to continue their concert series in 2026 (& likely 2027). Randi also runs the Rec group – and suggested “we” attend pre-K soccer matches to engage young parents.
- **Sherwood Forest:** Beth was planning to visit that community (as BOS). Invited Teresa to tag along as a representative from the Tricentennial Committee – to help spread the word on the Tricentennial and recruit volunteers.
- **Garden Club:** Naomi attended the latest Garden Club meeting and spoke about the Tricentennial. Members were enthusiastic about participating. Options considered included coordinating a garden tour, possibly with the Historical Society's Old House Tour and featuring themed gardens, such as a Victory Garden. Maybe Shaker Village could participate given their extensive gardens. They will continue to discuss options at their next meeting.

- **Outreach to Schools:** Rene has been in contact with the school district. The high school is very enthusiastic about integrating the tricentennial into its curriculum, especially the arts. The CES Advocates (formerly PTO) are also very interested and already active.
- **Tricentennial Calendar for 2027:** Started discussion on what 2027 would look like per month (see hand-out). Group agreed it is a good framework / starting point.
 - Bob suggested having the Tricentennial kickoff event at the beginning of the year (January) rather than on May 20, 2027. The event could set the stage for the year ahead.
 - The May 20th date could be reserved for a smaller, meaningful event like a proclamation reading for example, plus the placing of a plaque or something. It's a Thursday – so not as easy to attend with people working, kids in school, etc. Also, it is very close to Memorial Day. Combining with Memorial Day seems inappropriate given the intent/purpose of that holiday.
 - Could do a music / dance event and/or premier the Canterbury Time Machine play/movie in January and combine with some sort of gathering and info sharing. Note: Diane Mundugno, Deb Allen, Jayne Hastings, Edgar Rivera, Rachel, Bill, and Mark have been recruited to help with the “show” so far. Suggested reaching out to Hanah McCauley and Donna Peck.
 - Beth planning on being in the Center on New Year’s eve with bells and beer to ring in the Tricentennial year. Anyone is welcome to join! Teresa said she’s in!

Related items:

- Farmers' Market will restart board meetings in October. Thinking of having a “Taste of Canterbury” type dinner/meal, using all local vendors. Timing could be June or maybe fall – depending on availability of produce.
- Friends of the Center mentioned they were also thinking about a harvest type dinner, although have not made any plans at this point.
- The Trunk-or-Treat (10/18 from 2:45 - 4:15 pm) and Chili Cook-off is scheduled for October this year – something to consider as we plan Tricentennial events in October in the future. Also, it could be a place to recruit some young families for Tricentennial activities.
- Canterbury Town Calendar: Beth mentioned Randi (Friends of the Center) was going to work on / start a town calendar. Having that would be helpful to

know/understand what's already being planned as we look to slot some of our activities. Heidi to share the general "town activities" list with Beth in case helpful for Randi. This calendar would be for community events – not necessarily municipal items.

- **Elkins Library Related:**

- Rachel has committed to having Tricentennial themed activities in 2027. She has also agreed to give the committee a small area in the library to post and share information. Heidi is following up with her to get that arranged.
- Mark is doing a lecture "300 Years Ago" on Thursday October 9th. Planning on having a table and selling license plates.

- **Pomeroy Grant Roadside Marker:** There was an extensive discussion on the wording and nature of a permanent sign/plaque, with proposals focusing on either the history of the town's founding / naming or on a historical location or figure (e.g. the Fort or someone like Jeremiah Clough). More discussion continued on why we are doing this now, and it was primarily driven by the timing of the grant cycles and getting something done sooner rather than later. Discussion ended with having Heidi send out the top three inscriptions plus Naomi's new one for further consideration. Will review next meeting.

- **License Plates:** The final design for the tricentennial license plates has been sent to Capital Copy for production of updated laminate versions.

- Plates are now being sold at the CHS Elkins building as well.
- A letter is ready for signature by Scott – it will be sent to the DMV for final approval.
- Funding: The committee requested a \$4,000 loan and a \$500 grant from the Canterbury Fund to cover the cost of producing 300 plates. The actual number to be order is still TBD, and a more cautious approach of ordering only 100 plates at a time may be more prudent.

- **Treasurer's Report:** (see handout)

- Erin got the Clover fees reversed (Clover is the online debit/credit card processing part). Normal fee is \$19.95 per month – which could be more reasonable once we start selling more items. There is also a fee for credits cards charged to the consumer.
- Donations received include the donation of goods for the raffle.

- One plate was sold online in September
- Erin is compiling a budget as well, but a need was identified for a more comprehensive, line-item budget (e.g., for promotion, police, and music) to present to the town for appropriation requests and to guide fundraising. Need more details if we are going to the Town.
- To support budget creation - subcommittees and event organizers should complete the activity worksheets to provide estimated budgets and potential funding sources for their proposed events. Then Erin can create a comprehensive budget based on the input from the subcommittee worksheets.
- Further discussion about the worksheets and copies were passed around again. Subcommittees to discuss how to fill out based on what they are doing (an event, activity, etc.)
- **Fundraising Need should be a Priority** – All agreed!
 - Naomi offered to set up a Fundraising Subcommittee meeting on October 2 at her house at 9:30 am.
 - Merchandise ideas: License plate design could be on a t-shirt. Beth shared info the Chichester shirt company that offers creating an online store as well. Could also have stickers, the challenge coins, etc.
 - Online Sales – need a more robust way to have online sales. Concern about having to do multiple orders to buy more than two plates. Heidi to research ecommerce options to consider.
- **Quilting Group:** Beth provided an update. Working on sections for piece quilters. Still considering the barn quilts. Their next meeting is in November.
- **Fair Follow-up:** Tabitha Riley did not see Canterbury Challenge at survey booth at Fair. Heidi shared it was combined with another item. Beth suggested we need a way for people offering to do an event to get acknowledged. Need better communication for people who suggest things. Beth will drop off a worksheet to Tabitha, since it wasn't clear how the event would work. Hoping she is willing to run it.

Next Committee Meeting: October 16th at 7 pm at the Meeting House

Meeting adjourned @ 8:30 pm